# Event Rule Creation Template

**THE INFORMATION IN THIS ARTICLE APPLIES TO:**

- EFT, all versions

**DISCUSSION**

This document outlines the process and logic used to assist you in the creation and/or modification of an Event Rule for EFT, following a specific business flow model. If you are not familiar with the creation of EFT Event Rules or how to edit an existing Event Rule, please seek guidance from the Globalscape Professional Services team or Support.

| | |
|---|---|
| User Story | |
| User story Name | |
| Environment | |
| Scrum Team | |
| Sprint Required | |
| Vendor/3rd Party | |
| FTP, FTPS, or SFTP | |
| Source file location (UNC Path) | |

.telerik-reTable-2 { border-collapse: collapse; border: solid 0px; font-family: Tahoma; } .telerik-reTable-2 tr.telerik-reTableHeaderRow-2 { border-width: 1.0pt 1.0pt 3.0pt 1.0pt; margin-top: 0in; margin-right: 0in; margin-bottom: 10.0pt; margin-left: 0in; line-height: 115%; font-size: 11.0pt; font-family: "Calibri" , "sans-serif"; width: 119.7pt; border: solid white 1.0pt; border-bottom: solid white 3.0pt; background: #4F81BD; padding: 0in 5.4pt 0in 5.4pt; color: #FFFFFF; } .telerik-reTable-2 td.telerik-reTableHeaderFirstCol-2 { border-width: 1.0pt 1.0pt 3.0pt 1.0pt; border: solid white 1.0pt; border-bottom: solid white 3.0pt; padding: 0in 5.4pt 0in 5.4pt; } .telerik-reTable-2 td.telerik-reTableHeaderLastCol-2 { border-width: 1.0pt 1.0pt 3.0pt 1.0pt; border: solid white 1.0pt; border-bottom: solid white 3.0pt; padding: 0in 5.4pt 0in 5.4pt; } .telerik-reTable-2 td.telerik-reTableHeaderOddCol-2 { border-width: 1.0pt 1.0pt 3.0pt 1.0pt; border: solid white 1.0pt; border-bottom: solid white 3.0pt; padding: 0in 5.4pt 0in 5.4pt; } .telerik-reTable-2 td.telerik-reTableHeaderEvenCol-2 { border-width: 1.0pt 1.0pt 3.0pt 1.0pt; border: solid white 1.0pt; border-bottom: solid white 3.0pt; padding: 0in 5.4pt 0in 5.4pt; } .telerik-reTable-2 tr.telerik-reTableOddRow-2 {

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color: #666666; background-color: #F2F3F4; vertical-align: top; } .telerik-reTable-2 tr.telerik-reTableEvenRow-2 { color: #666666; background-color: #E7EBF7; vertical-align: top; } .telerik-reTable-2 td.telerik-reTableFirstCol-2 { margin-top: 0in; margin-right: 0in; margin-bottom: 10.0pt; margin-left: 0in; line-height: 115%; font-size: 11.0pt; font-family: "Calibri" , "sans-serif"; width: 119.7pt; border-top: none; border-left: solid white 1.0pt; border-bottom: none; border-right: solid white 3.0pt; background: #4F81BD; padding: 0in 5.4pt 0in 5.4pt; color: #FFFFFF; } .telerik-reTable-2 td.telerik-reTableLastCol-2 { padding: 0in 5.4pt 0in 5.4pt; } .telerik-reTable-2 td.telerik-reTableOddCol-2 { padding: 0in 5.4pt 0in 5.4pt; } .telerik-reTable-2 td.telerik-reTableEvenCol-2 { padding: 0in 5.4pt 0in 5.4pt; } .telerik-reTable-2 tr.telerik-reTableFooterRow-2 { color: #666666; background-color: #FFFFFF; vertical-align: top; padding: 0in 5.4pt 0in 5.4pt; } .telerik-reTable-2 td.telerik-reTableFooterFirstCol-2 { margin-top: 0in; margin-right: 0in; margin-bottom: 10.0pt; margin-left: 0in; line-height: 115%; font-size: 11.0pt; font-family: "Calibri" , "sans-serif"; width: 119.7pt; border-top: none; border-left: solid white 1.0pt; border-bottom: none; border-right: solid white 3.0pt; background: #4F81BD; padding: 0in 5.4pt 0in 5.4pt; color: #FFFFFF; } .telerik-reTable-2 td.telerik-reTableFooterLastCol-2 { padding: 0in 5.4pt 0in 5.4pt; } .telerik-reTable-2 td.telerik-reTableFooterOddCol-2 { padding: 0in 5.4pt 0in 5.4pt; } .telerik-reTable-2 td.telerik-reTableFooterEvenCol-2 { padding: 0in 5.4pt 0in 5.4pt; }

| | |
|---|---|
| Frequency (daily, weekly, monthly, etc.) | |
| Time | |
| File Name(s) | |
| File Format | |
| Event Rule Name | |
| Notes (special instructions, if needed) | |

| | |
|---|---|
| Location of folder on the FTP/FTPS/SFTP Server | |
| FTP/FTPS/SFTP Username for Vendor/3rd Party (Read-Only Account) | |
| File(s) must be deleted as soon as downloaded from FTP/FTPS Server | Yes or No |

# Event Rule Creation Template

| | |
|---|---|
| Allow file to be downloaded multiple times | Yes or No |
| Event Rule Name | |
| | |
| FTP/FTPS DNS/IP | |
| FTP/FTPS Username | |
| FTP/FTPS Server directory for file upload | |
| | |
| Number of retries | Example: 5 retries |
| Frequency of retries | Example: Every 30 seconds |
| Event Rule Name | |
| | |
| Notification Type (e.g. Email / Notification / Event Log) | |
| Notification Destination (Distribution List and/or Application Log) | |
| | |
| Notification if file(s) not received (based on frequency and time specified in the General Information table above) | Yes or No |
| Notification once the file(s) is downloaded or uploaded | Yes or No |
| For file(s) to be downloaded from _____ - Notification if NOT retrieved | Yes or No. If Yes, provide the time |
| For file(s) to be uploaded by _____ - Notification if upload fails | Yes or No. If Yes, provide the frequency (e.g. just once after all retries have failed or after x number of retries) |

# Event Rule Creation Template

| | |
|---|---|
| Event Rule Name | |

* - Assumption:  The Notification Type and Destination are the same for all configured notifications for a given application.  If this is not the case, provide a copy of the above Events for each Notification Type and/or Destination

| | |
|---|---|
| | |
| File(s) must be Archived as soon as received | Yes or No |
| If the answer is Yes(above), Folder Location/Name | |
| If Yes(above), Archive folder needs to be cleaned up | Yes |
| If Yes(above), provide the frequency (e.g. every x days) | |
| Event Rule Name | |